

## Workstation and Server Services

- Initialize and Setting up PCs/Laptops including Joining of Active Directory, Domain or Workgroup including Joining of Network Storage Devices including Input and Output Peripheral Devices
- Installation and Configuration of Antivirus, Spyware & Firewall
- Installation and Configuration of Microsoft Office
- Installation and Configuration of Microsoft Outlook or Lotus Notes
- Installation and Configuration of PDF Converter
- Installation and Configuration of Backup Software
- Tuning and Tweaking of PC Speed
- Update All security patches of Microsoft, Antivirus, Spyware and Backup Software
- Customization of the ease of using



### Notes

- Services for computer with MS Windows 98, XP, Vista and 7, Server.
- Optional available of VM, Mac and Linux.
- Job Service Report and Note will be provided
- Job Service Satisfaction Survey will be provided

### Platforms



- On-site collection and return back ( COLLECT =>REPAIR =>DELIVER )
- PC/Notebook software repair /Upgrade
- Basic network, Internet, printer setup.
- Server with Domain network, Internet, printer setup.

## Data and Email Migration

- Email Transfer and Setup
- Files and Folders Backup and Recover
- Joining MS Windows Server
- Joining MS Exchange Server
- Joining Files Server/Samba/NAS services
- Joining MS SQL Server

## Professional IT consultancy

- Professional IT consultancy
- Enhancing IT security
- Improving network efficiency
- Optimize Server usage
- Minimize Workstation down-time
- PC/ Notebook service
- Network /Router/Modem/Wireless
- Printer & Scanner Troubleshooting

## Recovery Services

- Operating System and Data Recovery Services
- Virus scan and repair
- Reset login password
- Email and files backup/transfer
- Outlook/ Outlook Express repair services
- Software Installation /Update
- Router/Modem/Wireless setup
- Windows restore and repair
- For hard disk, USB drive, memory card
- PST, mail, database recovery

## On-call IT Service

- On-site collection and return back ( COLLECT =>REPAIR =>DELIVER )
- PC/Notebook software repair /Upgrade
- Basic network, Internet, printer setup.
- Server with Domain network, Internet, printer setup.

## Office IT Setup

- Network, cabling design and Installation
- Equipment Rack Installation
- Sharing files & printer
- Internet access, data backup,
- MS Windows Server
- Linux File Server
- Moving office / relocate IT hardware



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